

**TOWN OF SIMS
COMMUNITY CENTER HWY 264 RENTAL APPLICATION
252-237-4226**

Name: _____

Address: _____

Phone #: _____ **Cell #:** _____

Rental Date: _____ **Rental Hours:** _____ am/pm to _____ am/pm

Purpose: _____

I, _____ do agree to pay:

***Deposit (non-refundable)**

Deposit \$25 = \$ _____

***In-town residents a minimum of 2 hours at \$10/hr**

\$10x 2 = \$ _____

after the first 2 hours rate of \$10.00 per hour

\$10x _____ = \$ _____

***Out-of-town residents a minimum of 2 hours at \$12.50/hr**

\$12.50x 2 = \$ _____

after the first 2 hours rate of \$12.50 per hour \$12.50/hr \$12.50 x _____ = \$ _____

Total Due: \$ _____

Amount Paid: \$ _____

☐ **I agree to clean the Community Center after using the facility and empty the trash cans; return chairs/ tables to original set-up; *abide by the rules set by the town; and I will be responsible for any damage which may occur during my rental period.**

Failure to carry out this agreement will forfeit any future rights to rent the Community Center.

***NO ALCOHOL PERMITTED ON COMMUNITY CENTER PROPERTY**

***NO ILLEGAL ACTIVITY ALLOWED ON COMMUNITY CENTER PROPERTY**

***NO SMOKING ALLOWED ON COMMUNITY CENTER PROPERTY**

***MINORS MUST BE ACCOMPANIED BY AN ADULT WHILE ON COMMUNITY CENTER PROPERTY**

***ALL TOWN ORDINANCES APPLY**

Renter's Signature: _____ **Date:** _____

Town Official: _____ **Date:** _____

***Town Use Only:**

Deposit Amount Paid \$ _____ + Rental Fee Amount \$ _____ = Total Paid \$ _____

Paid by: ☐ **Cash** ☐ **Check #** _____ ☐ **Other** _____

Door Code/Key _____ **Date Code/Key Given** _____ **TOS staff initials** _____

Policy Sheet signed/dated/copy given to renter _____ **TOS staff initials** _____